

FORMAT FOR JOINT REQUEST UNDER PARA 26(6) OF THE EPF SCHEME 1952

To,
The Regional Provident Fund Commissioner
Regional Office,
Bandra (East),
Mumbai 400 051



For Existing Employee

I, _____, am an existing member of the EPF Scheme, 1952, having UAN _____. I have read and understood the provisions of Para 26(6) as well as the definition of 'Pay' under Para 2 of the Scheme. I wish to contribute towards my EPF on actual higher pay exceeding the statutory wage ceiling Rs 15,000/ per month w.e.f. _____ and accordingly, submit my option to contribute on actual higher pay.

OR

For a new Employee

I _____ having read and understood Para 26(6) and the definitions of 'Pay', and 'Excluded Employee' as mentioned under Para 2 of EPF Scheme, 1952, hereby declare that I am an 'Excluded Employee' as per Para 2(f)(ii) of the Scheme and is not enrolled as a member to the Scheme as my 'Pay' / 'PF wage' from the date of joining my establishment Navneet Education Limited having PF Code MHBAN0038737000 has been above the statutory wage ceiling of Rs.15,000/- per month. Now, I wish to become a member of the EPF Scheme, 1952 w.e.f. _____, and accordingly hereby exercise my option for the same under Para 26 (6) of the EPF Scheme, 1952.

UNDERTAKING BY THE EMPLOYER

I _____, being the employer as per the provisions of Section 2(e) of the EPF & MP Act 1952, in respect of the above-mentioned employee, hereby undertake to pay the administrative charges payable at prescribed rates towards EPF/EPF contribution made by / in respect of the said employee, including his / her contribution on Pay more than the statutory limit. I also undertake to comply with all the statutory provisions under EPF & MP Act, 1952 and Schemes framed there under in respect of such employee with effect from _____.

Copy of Form-11 submitted by the member at the time of his / her joining and Salary Slip / statement in respect of the member for wage month (both duly attested) is enclosed.

X(_____)

For Navneet Education Limited

Authorised Signatory